



Common Council Meeting Minutes  
Tuesday, February 1, 2022, at 6:30 p.m.  
Chilton City Hall – Council Chambers – Lower Level  
42 School St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton City Hall was called to order at 6:30 p.m. by Mayor Tom Reinl.

**ROLL CALL:**

Council members Andrew Deehr, Ron Gruett, Peggy Loose, Joe Schoenborn, Kathy Schmitzer, Jon Kragh, and Robbie Seipel were present at roll call. Jeff Moehn was absent and excused. Other city officials present were Mayor Tom Reinl, DPW Chris Marx, City Administrator David DeTroye, Police Chief Craig Plehn, Attorney Derek McDermott, and Assistant Fire Chief Nathan Schneider. Also, in attendance Rick Jaeckels.

Those in attendance recited the Pledge of Allegiance.

**AGENDA:** Motion by Deehr, seconded by Schmitzer and carried by unanimous voice vote to approve the Common Council Agenda for February 1, 2022, as presented.

**REPORT OF OFFICERS:**

**Mayor – Tom Reinl – No Report**

**CITY ADMINISTRATOR - David DeTroye –**

- The sale of the twenty-four (24) lots in Dairyland Estates to Hofkens Inc was completed on January 31, 2022.

**DIRECTOR OF PUBLIC WORKS – Chris Marx –**

- Two separate water main failures during the previous week. Both were successfully repaired. Truck #16 (2008 International Patrol Truck) has been experiencing mechanical problems. Service has been completed and the truck is back in service. Sewer Cleaning and Televising is occurring along East Main Street as part of planning for scheduled road reconstruction in 2023. Interceptor Sewer between Water Street and East Main Street is also being serviced by the same contractor. Additional Survey and Topography work is being completed in TID 6 this week.

**Minutes:** Motion by Gruett, seconded by Schmitzer and carried by unanimous voice vote to approve the minutes of the council meeting held on January 18, 2022.

**Operator Licenses –** Motion by Schmitzer, seconded by Schoenborn and carried by unanimous voice vote to approve the operator license applications for Sandra Tesch and Madison Nooyen.

**Payment of Bills:** Motion by Deehr, seconded by Gruett to pay all bills.

Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.

**Audience Participation:** None

**New Business:**

1. City of Chilton (PFC) Police & Fire Bylaws Discussion/ Draft Distribution/Timeline – Mayor Reinl informed the council that the latest draft of the Police & Fire Commission Bylaws has been completed and sent to all members of the council. The Bylaws are to be reviewed and will appear at the General Government Committee meeting on February 15, 2022, followed by the common council for possible adoption. Mayor Reinl will announce the commission members at the second meeting in April.
2. Mayoral Appointment to the Chilton Housing Authority – Dean Gebhart- Motion by Loose, seconded by Kragh and carried by unanimous voice vote to approve Dean Gebhart to the Chilton Housing Authority.
3. Budget Appropriations – Application of Surplus for Negative Accounts – Motion by Schmitzer, seconded by Gruett to approve December 2021 Appropriations of negative accounts. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.
4. 2021 Quarter 4 Financial Statement – Motion by Schmitzer, seconded by Loose and carried by unanimous voice vote to approve the quarter 4 2021 financial statement.
5. Resolution # 1881 - Loan Subordination – Steven & Heather Gebhart – 617 Donna Street – Motion by Kragh, seconded Schoenborn to approve Resolution # 1881 and wave the reading. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.
6. Resolution # 1882 – CACF – Fire Department Grant Submission – Motion by Schmitzer, seconded by Schoenborn to approve Resolution # 1882 and wave the reading. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.
7. Lake District Management Plan – Update of Grant Funds – DPW Marx informed the council that because of the high volume of grant requests, the Lake District Watershed Management plan did not receive all of the funds it applied for from the Department of Natural Resources. The city will receive \$12,464.51. That amount is \$4154.84 less than anticipated. The city has additional funds budgeted to cover the cost of the study.

**Committee Reports: Public Works – Joe Schoenborn Chair –**

1. Cemetery Storage/Maintenance Shed – Decommission/Disposal - DPW Marx presented options to the Public Works Committee for the removal of the current maintenance/storage shed at Hillside Cemetery that is in disrepair. \$2,000 has been budgeted for the demolition by public works crews, but Marx has asked for permission to list the shed for sale to see if any interest exists prior to demolition. Marx would utilize the WI surplus site as well as social media for marketing. Ideal deadline for removal would be April 15, 2022. Motion by Schoenborn, seconded by Deehr and carried by unanimous voice vote to allow DPW Marx the option of advertising the current storage shed for sale and dismantling before demolition.
2. Cemetery Cremains Ordinance – Item was tabled at committee level pending more information.
3. McMahon Engineering – TID 6 Agreement for Professional Services – The council reviewed a description of the projects that need preliminary engineering in TID 6. The projects (5) are all necessary pieces to future development of the Geiser annexation and reconstruction of South Irish

Road and stormwater retention ponds. Funds for the engineering would be taken from the TID 6 fund account. DPW Marx made comment that this study and engineering costs do not include the traffic study that would be needed by the Department of Transportation for improvements on Highway 151 and the Irish Road intersection. That study will be forthcoming. Motion by Deehr, seconded by Seipel to approve the Agreement for Professional Services with McMahon Engineering for \$124,800.00 with the funds being taken from the TID 6 account. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.

4. Naming of Future Street – TID 6 – Chapter 17 of the municipal code contains language and recommendations for the naming of future streets within city limits. Marx presented options at committee level of names that represent families that have occupied the lands around the future road. The committee recommended naming the future road in the Geiser annexation Geiser Way. Motion by Schoenborn, seconded by Schmitzer and carried by unanimous voice vote to name the east/west road in the Geiser annexation Geiser Way.
5. No-Mow-May Program – The No-Mow-May topic was discussed at committee level and advanced to council for further discussion. No-Mow-May is an initiative that allows residents to let the grass grow on their property to help with pollination process of spring. Ideas for the program were shared through a lengthy discussion that included both pros and cons. Motion by Schmitzer, seconded by Schoenborn to deny the implementation of the No-Mow-May program. Roll call vote: Loose, Seipel, Kragh, and Deehr cast nay votes. Schoenborn, Schmitzer, and Gruett cast aye votes, and the motion to deny failed 4 - 3. Motion by Loose, seconded by Kragh to approve No-Mow-May with no restrictions for the City of Chilton for the month of May 2022. Roll Call Vote: Schmitzer, Schoenborn, Gruett, and Deehr cast nay vote, Kragh, Loose, and Seipel cast aye votes. The motion failed 4 -3.
6. Bio-Solid Landowner Agreement – Parcel #'s 4716 & 4719 Town of Chilton – DPW Marx informed the council that he was in the process of renegotiating the contract for bio-solids application with the landowner of parcel #'s 4716 and 4719 in the Town of Chilton. The landowner unexpectedly passed away, and Marx asked for permission to allow for continuation of the current contract for this application period and work with and for a renewal prior to the 2023 application. Motion by Schoenborn, seconded by Gruett to approve the current bio-solids application contract for parcel #'s 4716 & 4719 with the landowner and allow DPW Marx to negotiate the terms of the contract renewal for the 2023 application season. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.
7. Planned Service Work Well #11 - DPW Marx described to the council the planned service work that is due for well # 11. The well has a submersible pump. When built new in 2014, it was decided that the maintenance interval would be eight years rather than 10 as mandated by the Department of Natural Resources. That service work is now due, and Marx shared the initial pricing that was estimated from CTW Corporation. Marx informed the council that options exist for either a new pump or a rebuild of the existing. In any event, the best course of action is to get the process started and make the evaluation after the pump has been removed for the inspection. Prices for the project were estimated to be \$29,726.00 but could be reduced dependent on if the motor is rebuilt or purchased new. Marx is asking for permission to start the process and will return to council with updates and further permission as the process proceeds. Motion by Schoenborn, seconded by Schmitzer to approve the initial CTW estimate for service work to well # 11 and allow for the process of rehabilitation to commence. It was suggested to Marx that process should not exceed \$30,000.00 unless approved further by council. Roll Call Vote: Deehr, Gruett, Schoenborn, Loose, Schmitzer, Kragh, and Seipel all cast Aye votes. 7 – 0 motion carried.

#### **Communication:**

1. Official Referendum Ballot – Chilton Area School District – April Election
2. Amortization Schedule – Chilton Fire Department
3. Annual Report/Building Permit Summary 2021
4. January 1, 2022 – Non-Lapsing Fund (NLF) Balances
5. Police/Fire/Library Staff Notes

**Adjournment:** Motion by Loose, seconded by Deehr to adjourn at 7:17 pm.  
Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:  
David DeTroye  
City Administrator/Clerk/Treasurer